

Requirements for Dental Clinic Affiliation

****please take time to read our regular endorsements to avoid confusion in providing dental services this is to regularly update you and your assistants regarding developments, packages and tie-ups.***

1. Comprehensive Curriculum Vitae with picture
2. Photocopy of Professional License and PRC Certificate
3. Photocopy of Business Licenses and Permit
4. Photocopy of Certificates of Training (postgraduate courses, if applicable)
5. Character References
6. Pictures of Clinic Facilities
7. Location Map of clinic to nearest establishment (landmark)
8. Clinic contact numbers/ email address (if any)
9. Bank Account (for remittance of dental claims)
10. TIN number
11. VAT certificate
12. Dentist is willing to:
 - a. render dental service to HPDAC accounts based on the rates provided,
 - b. give preferred discounts to members availing services not included in the dental packages,
 - c. allow his/her name be included in the dental publication, list of clinics and other marketing materials,
 - d. accept that this Agreement is good for 1 year and automatically renewed thereafter unless sooner terminated by either party thru written notice 30 days after the receipt of such,
 - e. render dental service to HPDAC accounts, it's affiliates and tie-up with different organization and its products.

* disregard if you have already sent copies of the requirements.